

**Bluewater Bay Municipal Services Benefit Unit
Board of Directors Meeting May 14, 2024**

Attendees: The Board of Directors for the Bluewater Bay Municipal Services held their scheduled public meeting on Tuesday May 14, 2024. Board Members present were Jeffrey Rocque, Mathew Higginbotham and Steve Boswell. Pam Ragnoli, and Debbie Stretch were unavailable. Tony Burris with Brightview Landscaping was present. Bluewater Bay residents present were Patti Haley, Robert Menard, James Johnson, Jan Reams, Rick Andujar. Representing OCSO was Anthony Abel. Representing Management Laura Landsberger and Denise Fuller.

Call to Order: The meeting was called to order at 5:30 pm. A quorum was established with three of five Board Members present.

Public Comments:
None at this time.

Approval of Prior Meeting Minutes:
Mr. Higginbotham motioned to Approve the April 9, 2024 minutes as written; seconded by Mr. Rocque. All in Favor; Motion Carries Unanimously.

Chair Report:
No report at this time.

Financial Report:
Mr. Rocque stated the budget is still underspent for period 7 by approximately \$41,770 year to date. These amounts fluctuate as projects are completed and paid out. Mr. Rocque made a motion to approve the financials as written. Mr. Higginbotham seconded. All in Favor.

Landscape Report:

During the month of April 2024, Brightview preformed the routine maintenance including, Mowing, blowing, removal of leaf debris and removal of dead branches.

The following tasks were also completed:

1. Nature Trail was serviced for debris and encroaching plants cutback.
2. Pine straw applications were completed.
3. Pond at Sowthwind and Woodlands was cutback.
4. Median chemical treatments were completed.
5. New flowers installed.
6. Turf Fertilization was completed.
7. Holly at the circle were pruned around base.

The following tasks are scheduled to be performed in the month of May:

1. New plants and new turf behind Highway 20 and BWB medians will be installed.
2. Bay Drive roadside fill dirt install.
3. Screening plants for circle pump installed.
4. Median Palmettos identified by Management will be cutback.
5. Removal of dead Myrtle on Highway 20. Replacement in the fall.

Mr. Higginbotham motioned to approve the landscape report as presented; Mr. Rocque seconded; All in Favor; the Motion Carries Unanimously.

New Landscape Items:

None at this time.

Communications Report:

None at this time

Management Report:

Ms. Landsberger reported that trees that fell during the storm were reported to roadinfo@myokaloosa.com.

The retaining wall near the Tennis Center was hit again. We have scheduled repair for this week. Mr. Johnson is still working on a comprehensive list of street signs to see what action, if any, MSBU will take on updating the signs.

Public comments:

None at this time.

Adjournment: Mr. Higginbotham motioned to adjourn at 5:52 pm; Mr. Rocque seconded; No Discussion; All in Favor; Motion Carries Unanimously.

Next Scheduled meeting is June 11, 2024.