

**Bluewater Bay Municipal Services Benefit Unit
Board of Directors Meeting April 9, 2024**

Attendees: The Board of Directors for the Bluewater Bay Municipal Services held their scheduled public meeting on Tuesday April 9, 2024. Board Members present were, Pam Ragnoli, Jeffrey Rocque, Mathew Higginbotham and Debbie Stretch. Steve Boswell was unavailable. Tony Burriss with Brightview Landscaping was present. Bluewater Bay residents present were Pat Fralix, Joe Testa, Woody Gray, James Johnson, Jan Reams, Rick Andujar. Representing OCSO was Anthony Abel. Representing Management Laura Landsberger and Denise Fuller.

Call to Order: The meeting was called to order at 5:30 pm. A quorum was established with four of five Board Members present.

Public Comments:
None at this time.

Approval of Prior Meeting Minutes:

Ms. Stretch motioned to Approve the March 12, 2024 minutes as written; seconded by Mr. Higginbotham. All in Favor; Motion Carries Unanimously.

Chair Report:

Ms. Ragnoli reported that Savannah Patterson had been scheduled to present her Girl Scout Gold Award project but found a conflict. She will reach out when she is completely ready to present for consideration.

Financial Report:

Mr. Rocque stated the budget is still underspent for period 6 by approximately \$33,000 year to date. Mr. Rocque made a motion to approve the financials as written. Ms. Stretch seconded. All in Favor.

Proposed 23/24 Budget is consistent with the current budget. Assessments are the same. Each line item has a 5% increase. Carryover numbers are not available from the county. Ms. Stretch made a motion to approve the budget as written. Mr. Higginbotham seconded. All in Favor. The budget will now be sent to the BOCC for final adjustments and approval.

Landscape Report:

During the month of March 2024, Brightview performed the routine maintenance including, Mowing, blowing, removal of leaf debris and removal of dead branches.

The following tasks were also completed:

1. Nature Trail was serviced for debris and encroaching plants cutback.
2. Median tree inspections were completed. Any dead discovered were marked and reported.
3. Regular turf cuts started.

4. Additional chemical treatments were applied in prep for the pine straw.

The following tasks are scheduled to be performed in the month of April:

1. Pond edge at Southwind and Woodlands will be cutback.
2. New Flower installs
3. Fertilization of turf
4. Woodlands pruning

Ms. Stretch motioned to approve the landscape report as presented; Mr. Higginbotham seconded; All in Favor; the Motion Carries Unanimously.

New Landscape Items:

Ms. Stretch would like to see only things applicable to the Ordinance of Bluewater Bay MSBU on the project list placed on the website. The board would like someone to head up a committee to inventory street signs currently in the responsibility of MSBU for possible changes. No one on the board was available so Mr. Johnson volunteered. He will reach out to Ms. Landsberger for any information or assistance needed.

Communications Report:

Mr. Higginbotham has had no movement on an official entity posting meeting times and dates on social media.

Ms. Landsberger put together a one page, step by step guide on how to run for a seat on the Board during this year's election. This will be available on the MSBU website for those not attending the meeting.

Management Report:

Ms. Landsberger reminded everyone prior to tomorrow's expected storms that the fire department will remove any downed trees from blocking the road. Debris removal would come at a later time.

Public comments:

None at this time.

Adjournment: Mr. Higginbotham motioned to adjourn at 6:08 pm; Mr. Rocque seconded; No Discussion; All in Favor; Motion Carries Unanimously.

Next Scheduled meeting is May 14, 2024.