

**Bluewater Bay Municipal Services Benefit Unit
Board of Directors Meeting January 9, 2024**

Attendees: The Board of Directors for the Bluewater Bay Municipal Services held their scheduled public meeting on Tuesday January 9, 2024. Board Members present were, Debbie Stretch, Pam Ragnoli, Steve Boswell, Mathew Higginbotham and Jeffrey Rocque Tony Burris with Brightview Landscaping was present. Bluewater Bay residents present were Joe Testa, Mary Ellen McDonald, Savannah Patterson and Patti Haley. Representing Management Laura Landsberger and Denise Fuller.

Call to Order: The meeting was called to order at 5:30 a quorum was established with all five Board Members present.

Public Comments:

Ms. McDonald would like to know if any additional planting will be going in where the vine removal was performed.

Approval of Prior Meeting Minutes:

Ms. Stretch motioned to Approve the November 14, 2023 minutes as written; seconded by Ms. Ragnoli. All in Favor; Motion Carries Unanimously.

Chair Report:

Mr. Boswell stated that he would give up his time so that Savannah Patterson could present her Girl Scout Gold Award project presentation. Miss Patterson stated that she would like to set up a program to install and maintain pet waste facilities and trash cans along St. Andrews Trail. She would accomplish this through community donations and school volunteers. This project must first be approved by the Girl Scouts before the MSBU Board could approve. Some questions are the sustainability and the location of the trash cans.

Financial Report:

Mr. Rocque stated that the county works on a cash basis. When they get a bill they pay a bill. Mr. Rocque made a motion to approve the financials as written. Ms. Ragnoli seconded. All in Favor.

Landscape Report:

During the month of Dec 2023, Brightview performed the routine maintenance including Mowing, blowing, removal of leaf debris and removal of dead branches. The following tasks were also completed:

1. Nature trail was serviced for debris and encroaching plants cutback.
2. Pump bed a Curacao pump was planted.
3. Chemical treatment of HWY 20 medians (planted ones only) was completed.
4. Flower bed car damage was repaired on December 7th.
5. Bay Drive dirt install sample section was completed.

The following tasks are scheduled to be performed in the month of January

1. The hedge at the end of Bay Drive will be serviced and declining plants removed.

2. Bed at 3-Way stop serviced-cutback of Lantana.
3. Winter cutbacks of plant material across the property will take place as need. If we have a hard freeze a lot of cutbacks will be required.
4. Circle plants will be included in the cutbacks as needed.
5. Annual ground palm pruning/thinning will be done in January and February.

Ms. Ragnoli motioned to approve the landscape report as presented; Mr. Higginbotham seconded; All in Favor; the Motion Carries Unanimously.

New Landscape Items:

Ms. Stretch stated that the county has applied for and received a grant to install a sidewalk on the North side of Bluewater Blvd.

Ms. Ragnoli made a motion to approve the bid for \$217.21 to fill the rut on the North side of Woodland Drive by Turnberry Place. Mr. Higginbotham seconded. All in Favor.

Ms. Stretch made a motion to revisit Ms. Patterson's Girl Scout project for approval once she has an approval from the Girl Scouts. Ms. Ragnoli seconded. All in Favor.

Communications Report:

Mr. Higginbotham stated is still working getting pushback from to post messages on the Next-door App. He is working with request only to advertise time and dates of MSBU meetings.

Management Report:

Ms. Landsberger stated the management contract is out for bid and closes on January 25, 2024.

New Business:

Additional Landscape workshop scheduled at 4:30pm on March 12th prior to the March meeting to finalize project list discussed at today's landscape workshop.

Public comments:

Mr. Testa would like for MSBU to add removal of the trees by the lake cutback or removed on Bluewater Bay Blvd. to their project list.

Ms. Haley wanted to know if the new Form 6 would affect this Board.

Adjournment: Ms. Stretch motioned to adjourn at 6:06 pm; Ms. Ragnoli seconded; No Discussion; All in Favor; Motion Carries Unanimously.

Next Scheduled meeting is February 13, 2023.