

**Bluewater Bay Municipal Services Benefit Unit
Board of Directors Meeting November 14, 2023**

Attendees: The Board of Directors for the Bluewater Bay Municipal Services held their scheduled public meeting on Tuesday November 14, 2023. Board Members present were, Debbie Stretch, Pam Ragnoli, Steve Boswell, Mathew Higginbotham. Jeffrey Rocque was unavailable. Tony Burris with Brightview Landscaping was present. Deputy Able with Okaloosa County Sheriff was present. Bluewater Bay residents present were Jan Reams and Rick Andujar. Representing Management Laura Landsberger and Denise Fuller.

Call to Order: The meeting was called to order at 5:30 a quorum was established with four of five Board Members present.

Public Comments:

None at this time

Approval of Prior Meeting Minutes:

Ms. Ragnoli motioned to Approve the October 10, 2023 minutes as written; seconded by Ms. Stretch. All in Favor; Motion Carries Unanimously.

Chair Report:

Mr. Boswell mention that we typically do not have a meeting in the month of December if there are no pressing events. The Board could decide this later in the meeting if they so choose. While the sign placed on Bluewater Boulevard for The Preserve was for a good cause and removed at the time requested the sign was in violation of county ordinance. Ms. Stretch made a motion to adhere to all ordinances should this or similar requests come up in the future. Ms. Ragnoli seconded. All in Favor.

Financial Report:

Ms. Landsberger suggested that the Board not approve the financials as presented at this time. It appears that the county has several ways of paying invoices and this is causing a delay in reporting. Mr. Rocque is in the process of formulating a spreadsheet to keep finances in real time.

Landscape Report:

During the month of October 2023, Brightview preformed the routine maintenance including Mowing, blowing, removal of leaf debris and removal of dead branches. The following tasks were also completed

1. Nature trail was serviced for debris and encroaching plants cutback.
2. Woodlands sidewalk to entrance bed irrigation repairs completed
3. Woodlands beds planted
4. All flower beds were planted - South side of Bluewater Blvd bed was expanded to match the North side beds.

5. Vine cut backs along Bay including the split rail area were completed
6. Pine straw application was completed

The following tasks are scheduled to be performed in the month of November 2023

1. Replacement Plumbago (no charge) will be installed in the Bay Drive Planters.
2. Entry beds down Wingfoot will have straw application
3. Pre-emergent will continue to be applied to turf
4. Additional vine mitigation will be completed.
5. Prestwick, erosion fill and plantings will be completed.

Ms. Stretch motioned to approve the landscape report as presented; Ms. Ragnoli seconded; All in Favor; the Motion Carries Unanimously.

New Landscape Items:

Mr. Burris will look at the irrigation damage on Prestwick that was reported directly to Brightview.

Ms. Stretch made a motion to schedule a Landscape workshop at 4:30 pm prior to the regularly scheduled 5:30 meeting to address the priority project list in 2024. Ms. Ragnoli seconded. All in Favor. Motion Carries.

Communications Report:

Mr. Higginbotham stated is still working with the county to post messages on the Next-door App. He is working with Ms. Douglas and Ms. Parsons.

Management Report:

Ms. Landsberger stated that Christmas Light installation has begun. They will be turned on the day after Thanksgiving

Striping on Bay Drive and Bluewater Bay Blvd should be done soon. The county was out on Range Road prior to the wet weather.

New Business:

Ms. Ragnoli motion to cancel the December meeting. Mr. Higginbotham seconded all in Favor.

Public comments:

Mr. Andujar would like to know when Chelco was going to install the light on Sunnydale Cove.

Adjournment: Ms. Stretch motioned to adjourn at 5:55 pm; Ms. Ragnoli seconded; No Discussion; All in Favor; Motion Carries Unanimously.

Next Scheduled meeting is January 9, 2023. Landscape Workshop at 4:30 pm prior to the regularly scheduled meeting. All are welcome.