

**Bluewater Bay Municipal Services Benefit Unit
Board of Directors Meeting October 10, 2023**

Attendees: The Board of Directors for the Bluewater Bay Municipal Services held their scheduled public meeting on Tuesday October 10, 2023. Board Members present were, Debbie Stretch, Pam Ragnoli, Steve Boswell, Mathew Higginbotham. Jeffrey Rocque arrived at 5:38pm. Tony Burriss with Brightview Landscaping was present. Bluewater Bay residents present were Chris Olson, Jan Reams and Rick Andujar. Representing Management Laura Landsberger and Denise Fuller.

Call to Order: The meeting was called to order at 5:30 a quorum was established with four of five Board Members present. Mr. Rocque arrived by 5:38 to have all members present.

Public Comments:

None at this time

Approval of Prior Meeting Minutes:

Ms. Stretch motioned to Approve the September 12, 2023 minutes as written; seconded by Ms. Ragnoli; During discussion Mr. Higginbotham wanted to have his second removed from the motion during last month's meeting to allow a temporary sign (MSBU received this message from Dave Rauch via the website. Would it be OK for Preserve Bluewater Bay to put one of our Thermometer signs at the entrance from Hwy 20 to Bluewater Blvd. Similar to the one by the clubhouse. Would insure it doesn't block anyone's views. Would take it down NLT 31 Oct. This is a community wide effort. More info at Preservebwb.com Mr. Rocque motioned to allow the temporary sign as long as placement does not impede anyone's line of vision. Mr. Higginbotham seconded. Ms. Stretch abstained due to her association with this interest group.) Mr. Boswell stated that we could not change what happened we could only change errors in the minutes. Ms. Stretch, Ms. Ragnoli and Mr. Rocque voted yes. Mr. Higginbotham voted no. The motion Carries.

Chair Report:

No report at this time.

Financial Report:

Mr. Rocque stated that year end financials continue for one more month as a Period 13. We expect Period 13 to show a remaining positive amount of \$20,000- \$25,000. This excess would be transferred into Reserves to Zero out the year. The invoice for the Crepe Myrtles should have been paid out of Reserves.

Ms. Stretch motioned to approve period 12 financials with adjustments for the Crepe Myrtle invoice that was paid incorrectly. Seconded by Ms. Ragnoli; All in Favor; the Motion Carries Unanimously.

Landscape Report:

During the month of September 2023, Brightview performed the routine maintenance including Mowing, blowing, removal of leaf debris and removal of dead branches.

The following tasks were also completed:

1. Nature trail was serviced for debris and encroaching plants cutback.
2. Vine mitigation was completed at designated locations.
3. Summer pruning of blooming plant material will continue.
4. Removal of the dead Hawthorne was completed.
5. Replacement of the Hwy 20 Crape was done, it may have to be changed, but that will be done at no charge.
6. Sejo(s) in the medians were pruned.

The following tasks are scheduled to be performed in the month of October 2023:

1. Replacement Plumbago (no charge) will be installed in the Bay Drive Planters (awaiting delivery).
2. Sidewalk vine pruning will continue on Bay and by the school.
3. If approved, the irrigation fixes by the Woodland Sidewalk will be done before flowers are installed.
4. Based on irrigation, the fall flowers will be installed in late Oct or early Nov.
5. Declining plant material around the circle will be removed.

Ms. Stretch motioned to approve the landscape report as presented; Ms. Ragnoli seconded; All in Favor; the Motion Carries Unanimously.

New Landscape Items:

Ms. Stretch received a bid to repair the erosion issue at Prestwick and Bay Drive. Ms. Stretch made a motion to approve this work at a cost of \$1495.33. Ms. Ragnoli seconded. All in Favor.

After construction of the Woodland's sidewalk the irrigation must be replaced. Pipes valves and wiring were removed or significantly damaged during the installation. There is currently no irrigation at the Woodlands monument sign causing the existing vegetation to die. Ms. Stretch made a motion to approve this work at a cost of \$6628.12. Ms. Ragnoli seconded. Mr. Roque voted Yay. Mr. Higginbotham voted Nay. Motion Carries.

Ms. Stretch made a motion to approve the completion of vine mitigation on Southwind Drive at a cost of \$5605.20. Ms. Ragnoli seconded. Mr. Roque voted Yay. Mr. Higginbotham voted Nay. Motion Carries.

Ms. Stretch made a motion to add the removal of the two beds at the end of Southwind Drive to the future Project List. Area would be flattened and blocks would be repurposed in another location. Current cost for this project is \$1749.97. Ms. Ragnoli seconded. All in Favor.

Communications Report:

Mr. Higginbotham stated that there has been no movement to get a county entity to post messages on the Next-door App. He will continue to work with the county to try to achieve this. Mr. Higginbotham is no longer willing to talk to the family about the memorial on Southwind Drive. (September 12, 2023 meeting discussion on making the makeshift memorial in the median of Southwind Drive either be moved to the new Abram's Park or replaced with a permanent memorial. Mr. Higginbotham made a motion replace the monument with something permanent at the cost of MSBU. He would first reach out to the parents on this delicate subject. Ms. Stretch seconded. All in Favor) Ms. Ragnoli stated that she would handle this.

Management Report:

Ms. Landsberger stated that Christmas Lights both will have to go to the county prior to approval. They required a second bid process and only one company chose to bid the contract that contract has been approved and the company has been notified.

Striping on Bay Drive and Bluewater Bay Blvd is currently scheduled for mid-October.

To convert the fencing along Bay Drive at Lido Lake the estimated cost would be around \$80,000. The County recently completed work in a school zone project and the cost for metal railing was \$129/ft. The way prices have gone up and any design work they figure \$200/ is a conservative estimate. The County is not planning on replacing this item. We will continue to replace the wooden rails when damaged.

The county will look to see what it would cost us to replace those street markers with standard street signs on County maintained roads – but they cannot perform that work on private roadways. Management will report back when we receive a cost from the county for sign replacement.

As part of the FY24 budget Danbury Court & Cul-de-sac, Bluewater Blvd (from 20 to Antiqua Way), Woodlands Drive, Ward Cove, and Brook Court & Cul-de-sac are currently programmed for overlay. If budget holds and prices don't go out of control, this work would be done in the early spring of 2024.

New Business:

Appointment of 2023-2024 Board Positions

Mr. Higginbotham motioned to appoint Mr. Roque as Chair. No Second. Motion Fails.

Ms. Ragnoli motioned to retain Mr. Boswell as Chair. Ms. Stretch seconded. All in Favor.

Mr. Boswell motioned to retain Ms. Ragnoli as Vice Chair. Ms. Stretch seconded. All in Favor.

Mr. Boswell motioned to retain Mr. Roques as Finance Chair. Ms. Stretch seconded. All in Favor

Ms. Ragnoli motioned to retain Mr. Higginbotham as Communication Chair. Mr. Boswell seconded. All in Favor.

Ms. Ragnoli motioned to retain Ms. Stretch as Landscape Chair. Mr. Boswell second. Mr. Higginbotham voted Nay. Mr. Roque voted Yay. Motion Passes.

Public comments:

Mr. Andujar would like to know when his request from May 9 regarding the island on Sunnydale Cove would be landscaped.

Adjournment: Ms. Stretch motioned to adjourn at 6:24 pm; Mr. Rocque seconded; No Discussion; All in Favor; Motion Carries Unanimously.

Next Scheduled meeting is November 14, 2023.