

**Bluewater Bay MSBU  
Board of Directors - Public Meeting  
October 9, 2012**

**Call to Order**

Chairman David Strunk called the meeting to order at 10:00 AM. Present were Directors Joan McCarthy, Dale Blanchard, and Joe Jellison. The presence of a quorum was confirmed. Also attending were Mike Griffith with the Bay Beacon; Jason Connor, Valley Crest Landscaping; Stuart Davis, Dogwood Services, Deputy Brian Polson, Kathy Dillon, Judy Griffin, Debbie Stretch, Neville Edenborough and Karen Williams.

**Announcements**

The next regularly scheduled Board meeting will be Tuesday, November 13, 2012, at 5:30 pm, at the Regency Inn, Hwy 20, Niceville, FL.

**Approval of Minutes**

Minutes of the Sept. 11, 2012, Board of Directors meeting were reviewed. Joan McCarthy made a motion to approve the minutes. Joe Jellison seconded the motion. The motion was approved with a unanimous voice vote. The minutes will be forwarded to the website manager for placement on the MSBU Website.

**Committee Reports**

Community Services

In Doug Burgess absence Archie Jernigan reported on the status of special projects as follows:

2012-5 Sidewalks project – The County has started working on the Bay Drive sidewalks.

2012-8 - Lido Lake Rail Fence –Shalimar Fence is proceeding with installation of the split rail fence.

2012-9 - Street Lights – CHELCO has completed installation of 4 streetlights and are proceeding with installation of the 6 additional lights.

Christmas Lights – A proposal in the amount of \$1598, excluding Woodland’s east entrance, was received from The Lighting Company. Joe Jellison made a motion to approve up to \$2,000 for installation of Christmas decoration/lights. Joan McCarthy seconded the motion. The motion was approved with a unanimous voice vote.

Finance

Revenue and expenditures are tracking the budget. Based on the anticipated carryover Joe recommended that John Hofstad with Okaloosa County Public Works be given the go ahead to proceed with two additional sidewalks and CHELCO be authorized to proceed with the remaining 11 streetlights. Board members agreed.

Communication

Joan McCarthy reported that resumes for all candidates are up on the website. Future articles on “Out and About” will include reports on streetlights and sidewalks. Once the election has been certified the newly elected Board members will be seated at the December meeting. Positions will be elected at the January meeting.

## Management

Archie Jernigan reported

The wall at CVS pharmacy was hit again.

Archie reminded residents that the Okaloosa County Public Works Dept. uses county prisoners on their work crew.

## Old Business

Landscape Contract – three companies submitted proposals in compliance with the RFP. Bayou Lawn Service submitted the low bid. Based on their past experience they also submitted an alternate proposal offering a fixed monthly price for standard labor services. After review Doug and Archie had recommended the contract be awarded to Bayou, accepting their alternate proposal. Joe Jellison did not feel that one company should be permitted to submit more than one proposal and request a legal opinion. Attorney Mike Chesser was contacted but had not responded at the time of this meeting. Joe Jellison made a motion to table the awarding of the Landscape Contract until the legal opinion was received, Joan McCarthy seconded the motion. The motion passed with Joe Jellison and Joan McCarthy voting yes and Dale Blanchard voting no.

Joan McCarthy feels that each board member should review the proposals before the contract is awarded. The RFP provided that a committee consisting of the Community Service Director and the Manager review the proposals.

## New Business

### Public Comments

Deputy Polson reported that there has been a reduction in the number of reported prowler and vandalism incidents in the Bluewater area.

Neville Edenborough asked if the streetlight that had been buried in the shrubbery on Bay Drive could be moved closer to the county right of way. Archie will check with CHELCO to see if the streetlight can be moved.

Drainage on Southwind – Before sidewalks can be installed along Southwind Drive the County will need to proceed with their plans to install an additional drainage structure on the St. Andrews side of Southwind and to lower the drainage structure on Turnberry side.

Valley Crest suggested that all companies that submitted landscape proposals be permitted to submit an alternate proposal.

Mike Griffith asked if the MSBU would be involved with the proposed changes to the Golf courses in Bluewater. He was advised that this is not something that the MSBU has any authority over.

## Adjournment

A motion to adjourn was made by Dale Blanchard and seconded by Joe Jellison. The motion carried unanimously. The meeting was adjourned at 10:55 am.

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Submitted by: James A. Jernigan

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Approved by: Dave Strunk