

Bluewater Bay Municipal Services Benefit Unit
Board of Directors Meeting | July 10, 2018

Attendees: The Board of Directors for the Bluewater Bay Municipal Services Benefit Unit held their scheduled public meeting at Crosspoint Church, located at 4400 Hwy. 20, Ste. 600, on Tuesday, July 10, 2018 at 5:30 pm. Board Members present were Felix Beukenkamp, Judy Griffin, David Vardaman, and David Costa. Steve Boswell was absent. Mike Kent, and Clinton Moomey from Progressive Management of America.

Call to Order:

The meeting was called to order at 5:30 pm; a quorum was established with four members present.

Approval of prior meeting minutes

Judy Griffin motioned to approve minutes from June 12, 2018; seconded by David Vardaman.

David Costa Jr. asked that an amendment be made where it stated “Felix Beukenkamp meet with CHELCO” should read, Felix Beukenkamp “met” with CHELCO.

Motion Approved unanimously with the one amendment.

Financial Report

Clinton Moomey reported on financial status as of June 2018. In the month June \$3,705 of assessments were collected with a total year to date of \$319,120. Assessments are now 100% collected. There is a remainder of \$8,258.75 available in the general fund and \$27,446 available in the reserve account. David Costa Jr. asked if the general fund and the carry forward was corrected. Mike Kent stated the issue was corrected and is now reflecting the way the board requested.

Judy Griffin motioned to approve the report; David Vardaman seconded. Motion Approved Unanimously.

Landscape Report

Judy Griffin reported that Arbor Barber has finished with the two days of approved work on Bluewater Blvd. and Bay Drive. The trees around Chantilly Lake got stressed due to lack of water but now are doing much better after all of the rain that has come through. The Oaklake planting has not been installed. The planting will happen in September because there is no irrigation in this area. The home owners will help with the watering in these bed.

Brightview presented a proposal to install posts on Bay Drive where people are driving over the irrigation lines.

Judy Griffin motioned to approve the proposal to install 10 white vinyl posts on Bay Drive in the amount of \$641.91. David Costa Jr. seconded the motion.

David Vardaman asked that when the poles are installed Judy Griffin look at the height of the poles and be sure they don't look out of place. Felix Beukenkamp asked if there might be an alternative such as placing bushes in these areas to prevent people from driving over the irrigation. After much discussion a vote was called.

Motion Approved with a 3 to 1 vote.

Judy received an email from an owner on Prestwick with concerns of the planting that Brightview did in the entrances of Prestwick. The plants are not being watered now and look bad. Clinton Moomey stated the county will not turn on the water for this location and that it now has a lock on the valve. County water can no longer be used for irrigation purposes. Marcus stated the plants are drought resistant and will continue to grow. The plants need time to adjust to the lack of water.

Judy Griffin asked that CHELCO reinstall the water meter that was removed at the Woodlands. The meter was not secured to the board and was removed so as not to damage the meter. The meter is needed to run the irrigation in that area.

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David Costa Jr. asked if the Bradford Pear trees were all trimmed by Arbor Barber. Judy stated they were trimmed from top of the hill to the roundabout. Judy will follow-up with Arbor Barber to confirm if all trees will be trimmed.

Felix Beukenkamp asked if the grass along Southwind Lake shore could be trimmed along the water's edge. Marcus stated they do trim this area but only to the water line. Progressive Management will contact the golf course and ask if they will have the lake treated for weeds. Brightview will cut this area back when the water level goes down.

Felix stated that all contracts and proposals now must go to Progressive Management first and then to the board to be considered at any board meeting.

Linda Vardaman asked if she could speak briefly about landscaping needs. The board granted permission. Linda Vardaman stated the flower beds at the entrances and along HWY 20 are being neglected and asked if Brightview could spend some more time in these areas. She also asked if there could be anything done with the areas along Bay Drive where sod was replaced and is now dead due to lack of irrigation. Possibly putting pine straw in these areas, would improve the appearance. Judy Griffin stated that when the irrigation is fixed the plan will be to hydro seed these areas. Lynda also stated the raised beds in Bluewater Bay are being neglected and need to be addressed. Lynda lastly asked that Brightview pay more attention to down branches that lay on the side of the roads.

Lynn Whittemore spoke briefly about potato vines (invasive species) and stated these potato vines are taking many areas in Bluewater Bay. She stated there is a beetle that will eat these vines. The University of Florida will send the beetles to eat these vines if someone will fill the form out and send a GPS coordinates to them. Progressive Management was asked to follow up with UF to request the beetles.

Chairman Report

Felix Beukenkamp announced that he received notice from CHELCO that they will provide a three-man crew with a bucket truck to clean up the right of way areas. They will also provide a grinder and dispose of all the debris. The cost will be \$150 per hour. Felix stated the board needs to determine the locations and mark these areas to be trimmed. Felix offer to flag all areas.

David Vardaman motioned to approve up to \$2400 to retain CHELCO Tree service. This service will be paid out of the 2019 budget. David Costa Jr. seconded the motion. Motion Approved Unanimously.

Felix announced that the agreement for the Flood Grant Phase II has been completed with the county Attorney. Felix asked for a motion to approve the Phase II agreement in order to move forward with Flood Grant project. The approved motion will then be sent to the county along with the signed agreement.

Judy Griffin Motioned to adopt the agreement as presented for the Flood Grant Phase II project. David Vardaman seconded the motion. Motion Approved Unanimously.

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Unfinished Business

David Vardaman announced the state approved the FL DOT grant request for the \$80,000.00 beatification project. The process will take a few weeks to approve the financing and contracts for the project but MSBU can proceed on with the design of the project. David Vardaman will notify Florida Club that the project was approved. He will also send a press release to the Bay Beacon.

Felix asked if properties on the East End of HWY 20 were members of the MSBU. The board would like to apply for an additional grant to improve these islands. David Costa Jr. confirmed that the businesses were indeed members of the MSBU. David Vardaman and Felix Beukenkamp will work on the application and apply for a grant to improve these islands.

David Vardaman stated there was no update on the sidewalk to be installed on Woodlands Drive from White Point to Southwind Drive. David is waiting to hear from the county for a time table for installation. A decision has not yet been made to determine which side of the road the sidewalk will be placed. He will have more updates at the August meeting.

Felix announced that David Vardaman and Debbie Stretch have qualified as candidates for the 2019 MSBU board. To fill the two positions up for election.

New Business

Mike Kent spoke to Scott Bitterman, County Engineer, briefly about hurricane cleanup. Mr. Kent stated the county already handles the primary responsibility and there was no need to sign a separate hurricane agreement with any outside vendor at this time.

David Vardaman discussed the Woodlands Park. He stated he was going to the county advisory committee on Wednesday July 11th and will seek support from them. He will then ask people to contact county commissioner Kelly Windes to ask for support.

Felix spoke with Scott Bitterman about striping on Bay Drive to the circle. Mr. Bitterman stated it was on the approved schedule, but a time frame was not given. A proposal was presented for additional striping from the circle to HWY 20 and HWY 20 to Range Rd. This proposal will be put in a budget file to be considered at a later date.

Next public Board Meeting will be held August 14, 2018 at 5:30pm.

Adjournment

David Costa Jr. motioned to adjourn the meeting; seconded by David Vardaman. Meeting was adjourned at 6:35PM.

Respectfully Submitted
for the Board of Directors,

Clinton Moomey

Clinton Moomey, CAM