



BOARD OF COUNTY COMMISSIONERS AGENDA REQUEST

DATE: May 15, 2018
TO: Honorable Chairman and Distinguished Members of the Board
FROM: Jason Autrey
SUBJECT: Bluewater Bay Curacao/Southwind Drainage HMGP Grant Agreement
Phase 2
DEPARTMENT: Public Works
BCC DISTRICT: Dist: 5- Windes

STATEMENT OF ISSUE: Request authorization for Chairman to sign an Agreement with the Florida Division of Emergency Management to utilize Hazard Mitigation Grant funds to complete Phase 2, construction of stormwater improvements. As part of the agreement, Bluewater Bay Municipal Services Benefit Unit has requested that the Board allow repayment of their \$46,222 obligation to be repaid over a period of three years.

BACKGROUND: On December 16, 2014 the Board of County Commissioners authorized the Chairman to sign a grant submittal of an application on behalf of the Bluewater Bay Municipal Services Benefit Unit (BWB MSBU) to Florida Division of Emergency Management (FDEM) in order to receive Hazard Mitigation Grant Program funds to be used for drainage improvements in the Curacao Way/Southwind Drive Drainage basin of Bluewater Bay which is experiencing drainage problems. The grant was awarded to the County in two-phases. Phase 1 was defined as engineering analysis, design, and permitting and Phase 2 as construction of the drainage improvements. On December 15, 2015 the Phase 1 Agreement (16HM-H4-01-56-01-300/Project 4177-06-R) was executed by the Board at the budgeted amount of \$130,240 of which the Federal share was \$97,680 (75%) and a local match of \$32,560 (25%). Subsequently the \$32,560 (25%) local match amount was split \$10,000 (8%) as in-house survey and project management services provided by the County and the remainder \$22,560 (17%) provided by the BWB MSBU.

On April 18, 2016 the Board approved Phase 1 services to be performed through a task order with AVCON, Inc. in the amount of \$98,240, \$22,000 under budget. Final plans along with an engineer's estimated budget of \$271,888 were submitted to FDEM for review and approval for Phase 2 award. Staff is in receipt of the Phase 2 Agreement (16HM-H4-01-56-01-XXX/Project 4177-06-A) at an initial budget amount of \$249,888. If the agreement is approved by the Board, FDEM will reallocate the unused \$22,000 from Phase 1 to Phase 2 expenditures as a supplemental agreement for a total project budget amount of \$271,888 as estimated. The \$271,888 would be shared by a Federal share of \$203,916 (75%) and a local match of \$67,972 (25%). Public Works has agreed to utilize in-house services and proposed FY19 budgeted funds to the extent necessary for a total amount of \$21,750 (8%). The remaining \$46,222 (17%) match is to be provided by the BWB MSBU.

At the April 10, 2018 BWB MSBU Board meeting unanimous approval was made with authorization to move forward with the Phase II construction with a request to the County to allow a three-year repayment period. The \$46,222 match amount would be budgeted by BWB MSBU in three payments from 2019 to 2021. The deferred payments would minimize the

impact of the request on the BWB MSBU operating budget.

OPTIONS: Approve/Disapprove the Chairman to sign the attached Agreement as well as any other subsequent documents associated with the grant for the term of the grant. As part of the approval of the Agreement allow the BWB MSBU a delayed schedule for repayment of their obligation amount of \$46,222 for a period of three years.

RECOMMENDATIONS: Motion to approve the Board authorize the Chairman to sign the attached Agreement for Phase II construction in the amount of \$249,888, the supplementary agreement that will follow to alter the budget to \$271,888 as well as any other subsequent documents associated with the grant for the term of the grant. Staff also recommends that the County and BWB MSBU enter into a written agreement which specifies the duties and responsibilities of both parties in the administration of the grant and execution of the project. The agreement will also stipulate the payment terms of the BWB MSBU obligated funds of \$46,222.



Jason Antrey, Director, Public Works

5/8/2018

RECOMMENDED BY:

APPROVED BY: