

Bluewater Bay Municipal Services Benefit Unit
Strategic Planning Meeting | August 8, 2017

Attendees: The Board of Directors of the Bluewater Bay Municipal Services Benefit Unit held a Strategic Planning Meeting on Tuesday, August 8, 2017 at 5:00 pm, at Bluewater Association Management Conference Room, located at 4400 Hwy. 20, Ste. 311. Board members present were Judy Griffin, David Vardaman, David Costa, Jr. and Felix Beukenkamp. Also present were Mike Kent, Jennifer Fillmore, Sabine Henry, and Clinton Moomey from Progressive Management of America. Attached is sign in sheet of guests and members present.

Strategic Planning:

Judy Griffin called meeting to order and did roll call. Project list draft was reviewed as presented by Progressive Management. Mike Kent asked that board prioritize the list and pick the top ten projects they would like to see accomplished. Progressive will then collect bids for those top ten items to get specific costs. It was determined that there will be about \$35,000 left over from the 2017 budget for additional projects and Progressive will also look at what is available in the reserve account. The phase II money for the storm water grant match will not be set aside at this time due to the state not releasing approval until the new fiscal year. The Red Bay tree project did not go as planned and board requested the payment to the tree company be put on hold until Progressive determines the number of trees cut to determine amount. Sabine Henry and Felix Beukenkamp will determine the number of trees cut and decide what final amount is due. In the meantime board requested 50% of the invoice be paid and the remainder will be resolved after research is done. The remainder of the invoice will be reviewed at the September board meeting.

The Project list was then reviewed by each line item. The board prioritized each line item by categories A, B, and C (A being the most important project and C being lowest priority). After review, Progressive will amend the project list with items in priority order. Progressive will then obtain bids for specific costs of the most important items in the A and B Categories. The new list will then be reviewed by the board for approval.

David Vardaman and Felix Beukenkamp will schedule community work day in December to address over growth vines of MSBU. Board asked progressive to contact county and ask if they would grind sidewalks where they have become trip hazards.

Respectfully submitted
for the Board of Directors,

Clinton Moomey

Clinton Moomey, CAM