

**Bluewater Bay MSBU
Board of Directors - Public Meeting
June 11, 2013**

Call to Order

Chairman Dale Blanchard called the meeting to order at 10:00 a.m. Present were Directors, Judy Griffin, Debbie Stretch, Joan McCarthy and Doug Burgess. The presence of a quorum was confirmed. Also attending were Jim Allen, Jason Connor, Darlane Landsberger, Dieter Landsberger, Kathy Dillon, Neville Edenborough, Kandi Reeves and Denise Wintner.

Announcements

The next regularly scheduled Board meeting will be 5:30 pm Tuesday, July 9, 2013, at the Regency Inn, 4577 Hwy 20, Niceville, FL.

Approval of Minutes

Minutes of the May 14, 2013 Board of Directors meeting were reviewed. Judy Griffin made a motion to approve the minutes as submitted. Debbie Stretch seconded the motion. The motion was approved with a unanimous voice vote. The minutes will be forwarded to the website manager for placement on the MSBU Website.

Committee Reports

Community Services

Doug Burgess reported on the status of special projects as follows:

2011-F – Renovate BWB Street Signs – All signs that the MSBU is responsible for have been re-vamped. Black matrix rounds are being installed around the bases of signage. Okaloosa County Public Works has been contacted and asked to have their signs straightened.

Joan McCarthy asked about having the “Conference Center” sign at the tennis center removed. Doug suggested that Debbie contact the owner of the conference center and ask that it be removed.

2012-5 Sidewalks project –At this time the County does not have a date as to when they will start the next phase.

2012-9 – Street Lights – CHELCO is moving one street light from Bay Drive location to Bluewater Blvd. This should be completed this week.

2012-10 – Spray Muscadine Vines – work continues

2013-1 – Power Wash Curbs – Target completion date by next meeting.

2013-5 – Special Block treatment at Troon Drive Median – this is complete. It appears to be working satisfactory. Will monitor and a decision to use on all walls will be made at a later date.

Doug also reported that issue with the water supply from shallow wells is the cause of several brown areas in the medians. Bayou Lawn Services suggested installation of a deep well in the area of the BWB Circle. Bayou is conducting a clean up of dead tree limbs in the right of way.

Finance

Judy Griffin reported that landscape expenditure for April was \$39,535.00. Revenue for the month was \$1,790.14. Other monthly expenditures are as expected.

Communication

Debbie Stretch reported that Jerry Zivan is available to attend the July meeting to discuss the MSBU taking over Covenant enforcement. Debbie presented a draft of signage advertising MSBU meetings. These signs would be put out the Sunday before the scheduled meetings. Cost of 12 signs is \$202.50. Judy Griffin made a motion to approve the purchase of the signs. Doug Burgess seconded the motion. The motion was

approved with a unanimous voice vote.

Management

Archie Jernigan reported:

The stack block wall at CVS pharmacy has been re-designed in an attempt to keep it from being knocked over.

At this time there have been 21 inquiries on the website on the Management contract.

The County has been contacted regarding pool construction activity along Bluewater Blvd.

Old Business

Landscape RFQ – Doug Burgess presented a revised Landscape RFQ to the Board. It was suggested that under Scope of Work to add which sidewalks the MSBU is responsible for. Judy Griffin made a motion to accept the Landscape RFQ with the proposed change. Doug Burgess seconded the motion. The motion was approved with a unanimous voice vote. The RFQ will be available on June 17th with proposal due within 30 days.

Management Contract – Proposals are due by July 3rd and will be opened at the July 9th board meeting.

New Business

Judy Griffin made a motion that she put together a survey to be placed on the website asking residents of Bluewater the level of service they are wanting. Debbie Stretch seconded the motion. The motion was approved with a unanimous voice vote.

Dale Blanchard is moving from the area. He submitted his resignation effective July 1, 2013. A notice will be placed on the website requesting anyone who is interested in serving on the Board to submit a resume. The Board will elect a replacement at the July board meeting.

Public Comments

Adjournment

A motion to adjourn was made by Judy Griffin and seconded by Joan McCarthy. The motion carried unanimously. The meeting was adjourned at 11:01 am.

Submitted by: James A. Jernigan

Approved by: Joan McCarthy