

**Bluewater Bay MSBU**  
**Board of Directors - Public Meeting**  
**July 12, 2011**

**Call to Order**

Chairman Dave Strunk called the meeting to order at 5:30 pm. Present were Directors Dale Blanchard, Doug Burgess, Joe Jellison and Joan McCarthy. The presence of a quorum was confirmed. Also attending - Mike Griffith with the Bay Beacon, Deputy Frank Taylor and citizens Neville Edenborough, Joseph Bowers, Cynthia Bowers, Joseph Hoffman, Susan Kloos, Yumi Lafortune, Chalee Ligon, Robin Stiles, Floyd Libell, Harriett Libell, Rosemary Stark, Doug Stark, and Terri Azevedo.

**Announcements**

The next regularly scheduled Board meeting will be August, 9, 2011 10:00 am, at the Bluewater Bay Clubhouse Restaurant.

**Approval of Minutes**

Minutes of the June 14, 2011 Board of Directors meeting were reviewed. Dale Blanchard made a motion to approve the minutes as presented. Doug Burgess seconded the motion. The minutes were approved by a unanimous voice vote. The minutes will be forwarded to the website manager for placement on the MSBU Website.

**Committee Reports**

**Community Services**

Doug Burgess reported on the following projects:

2010-W - Canterbury Circle - The cost of \$1,390.00 has already been approved. Bayou has been given approval to proceed with the project.

2011-x - Redo part of the planting in the traffic circle – Doug Burgess and Archie Jernigan met with Jim Allen, Bayou Lawn Service, to finalize plans for the traffic circle. Mr. Allen recommends 4 beds of red knockout roses intermingled with 3 berms of white and blue seasonal plantings. Seasonal colors will be planted in the spring and fall each year. Doug Burgess made a motion to approve \$4,375.00 for renovations to the traffic circle. Joe Jellison seconded the motion. Dale Blanchard asked the cost for the seasonal planting. The cost would be \$840.00 each time the plantings are replaced. Discussion was called and a vote taken. The motion was approved by a unanimous voice vote.

2011-Y Increase Christmas lighting – Chelco will not permit tapping into a light pole to obtain electricity. To provide electricity Chelco would bore under the roadway at Southwind and Bluewater Blvd. at a cost of \$2,737.00. Doug Burgess asked the Board if he should proceed with working out details or table the project. After discussion the project was tabled with a 3/2 vote of the Board.

Trim Bradford Pears - The Okaloosa County Public Works Department request the MSBU have the Bradford Pear trees in the median of Bluewater Blvd. trimmed. We have received a proposal of \$2,015.00 to raise the canopy and thin out the trees. Doug Burgess made a motion to approve \$2,015.00 to trim the Bradford pears. Doug Burgess, added that he wanted to insure that all possible bids were solicited and received before

proceeding. Joe Jellison seconded the motion. The motion passed with a unanimous voice vote.

Stack Block Walls at Ward Cove and Bay Drive area – In response to a request by a resident Doug Burgess checked to determine the feasibility of installing stack block walls on the ROW in the area of Bay Drive and Ward Cove. Doug feels there would need to be an agreement with the HOA to provide irrigation for any landscaping planted in conjunction with the installation of the stack block walls. After discussion Doug will review the area again before any action is taken.

Doug Burgess and Archie Jernigan met with Russ Barry, Manager, Roads Division, Okaloosa County Public Works Dept. to discuss several outstanding issues. During that meeting Mr. Barry indicated he had a limited work force and funds for improvements, and that his first priority was to repair existing infrastructure. During the meeting Mr. Barry reported on the following:

Stripping of Bluewater Blvd/Range Road - It is on the work schedule for next year.

Sidewalks - Mr. Barry will assist in preparing estimate of costs. The MSBU would then need to submit request to the Board of County Commissioners asking for County assistant in the installation of sidewalks on Bay Drive, Southwind Drive and Wing Foot. Doug Burgess indicated that he will do research to determine all requirements before submitting request.

Speed Limit Signs - Two additional speed limits signs have been installed on Bay Drive.

Work outside of right of way - In response to a request to clean an area of the golf course lake off Bluewater Blvd. Doug asked Mr. Barry if it would be permissible for the MSBU to do work on private property. Mr. Barry stated that the County did not do work on private property. The MSBU falls under the County guidelines.

#### Finance –

Joe Jellison reported that our revenue and expenditures are in line with the budget. The issue of allocation of interest has been reconciled.

#### Communication -

Joan McCarthy presented the Board with four proposals for our webmaster services. Proposals were submitted based on 24 hrs of service per year. The proposals range from \$720 to \$1800 per year. After reviewing each proposal Joan McCarthy made a motion to offer a contract to Carmen Lau at a cost of \$720 per year and to give our current webmaster E-City Services, LLC a notice terminating their service as of Sept. 30, 2011. Joe Jellison seconded the motion. The motion passed with a unanimous voice vote.

#### Management

Archie Jernigan reported on the following:

County Public Works Dept. personnel have trimmed the trees on the east side of Bluewater Bay North by the CVS Pharmacy.

Traffic diamonds have been placed in bike path on Bluewater Bay Blvd. north of Hwy. 20.

We have received a proposal to replace directional signs on Bluewater Blvd, and on Wingfoot. The price to replace both sign boards (2 signs each); a total of four (4) sand blasted signs is \$1100.00. Doug

Burgess made a motion to approve \$1100 to replace directional signs for Oakmont/Wingfoot. Joe Jellison seconded the motion. The motion passed with a unanimous voice vote.

**Old Business**

None Reported

**New Business**

None Reported

**Public Comment**

Several homeowners expressed concern about safety in the area of Bay Dr., Marina Cove, Ward Cove, and Wren Way area. Speeding, parking (cars and boat trailers) on right of way and visibility issues are some of their concerns. Residents are requesting that the installation of sidewalks along Bay Drive is pushed to the front of the proposed project list. Mr. Burgess acknowledged the homeowners concerns and asked them to give this Board time to work on the sidewalk issue.

Deputy Frank Taylor reported that National Neighborhood Watch would be held August 2, 2011. Target is providing free snacks and school supplies.

**Adjournment**

A motion to adjourn was made by Joe Jellison and seconded by Dale Blanchard. The motion carried unanimously. The meeting was adjourned at 7:05 p.m..

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Submitted by: James A. Jernigan

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Approved by: David Strunk