



## Bluewater Bay Municipal Benefit Services Unit

Phone: 850-664-6000 Fax: 850-664-7660

### Finance Committee Report

#### Review of December 2017 Financials

- \$50,833 of assessments & interest was collected in December
- \$8,593 of expenses were incurred in December that includes the following expenses:
  - Management Fee Expense – December Management Fees (\$2,000)
  - Insurance – David Vardaman Bond (\$100)
  - Debris Removal (\$125)
  - Christmas Light Installation (\$3,715)
  - Electricity Expense - November 2017 Usage Period (\$1,636)
  - Tax Collector Commission (\$1,017)

#### Cash Reconciliation

General Fund	
Receipts to Date:	\$ 68,518.76
Less: Expenditures	<u>(62,032.20)</u>
<b>Balance</b>	<b><u>\$ 6,486.56</u></b>

SUNGARD PENTAMATION, INC.  
 DATE: 01/04/2018  
 TIME: 11:55:44

OKALOOSA COUNTY BOCC  
 REVENUE STATUS REPORT

PAGE NUMBER: 1  
 REVSTAIL

SELECTION CRITERIA: revldgr.key\_orgn='1695R'  
 ACCOUNTING PERIOD: 3/18

SORTED BY: FUND, DEPARTMENT TOTL, DEPARTMENT, ACCOUNT  
 TOTALED ON: FUND, DEPARTMENT TOTL, DEPARTMENT  
 PAGE BREAKS ON: FUND, DEPARTMENT TOTL

FUND-113 M.S.B.U. FUND  
 DEPARTMENT TOTL-1695R BLUEWATER BAY REVENUE  
 DEPARTMENT-1695R BLUEWATER BAY REVENUE

ACCOUNT	TITLE	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
325212	BLUEWATER BAY ASSESSMENT	317,900.00	50,832.58	.00	68,518.76	249,381.24	21.55
389901	BALANCES-CASH	23,695.00	.00	.00	.00	23,695.00	.00
	TOTAL BLUEWATER BAY REVENUE	341,595.00	50,832.58	.00	68,518.76	273,076.24	20.06
	TOTAL BLUEWATER BAY REVENUE	341,595.00	50,832.58	.00	68,518.76	273,076.24	20.06
	TOTAL M.S.B.U. FUND	341,595.00	50,832.58	.00	68,518.76	273,076.24	20.06
	TOTAL REPORT	341,595.00	50,832.58	.00	68,518.76	273,076.24	20.06

SUNGARD PENTAMATION, INC.  
 DATE: 01/04/2018  
 TIME: 11:54:32

OKALOOSA COUNTY BOCC  
 REVENUE AUDIT TRAIL

PAGE NUMBER: 1  
 AUDIT41

SELECTION CRITERIA: revledgr.key.orgn='1695R'  
 ACCOUNTING PERIODS: 1/18 THRU 3/18

SORTED BY: FUND, DEPARTMENT TOTL, DEPARTMENT ACCOUNT, ACCOUNT PERIOD  
 (INACTIVE ACCOUNTS INCLUDED)

TOTALED ON: FUND, DEPARTMENT TOTL, DEPARTMENT ACCOUNT, PERIOD

PAGE BREAKS ON: FUND, DEPARTMENT TOTL

ACCOUNT DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION	CUMULATIVE BALANCE
325212		BLUEWATER BAY ASSESSMENT					
113-340-344-1695R-1695R		BLUEWATER BAY REVENUE					
325212		BLUEWATER BAY ASSESSMENT		317,900.00	.00	.00 BEGINNING BALANCE POSTED FROM BUDGET SYSTEM	
10/01/17 12-1							
TOTAL PERIOD 1				317,900.00	.00		317,900.00
11/15/17 24-2		154621	000004 BENJAMIN F ANDER		2,298.63	.00 NOV1	ACH
11/27/17 24-2		154743	000004 BENJAMIN F ANDER		15,387.55	.00 11/4 TX	ACH
TOTAL PERIOD 2				.00	17,686.18	.00	300,213.82
12/11/17 24-3		155021	000004 BENJAMIN F ANDER		23,674.19	.00 11/11 TAX	ACH
12/28/17 24-3		155232	000004 BENJAMIN F ANDER		27,158.39	.00 11/1817 BLUEWATER	ACH
TOTAL PERIOD 3				.00	50,832.58	.00	249,381.24
TOTAL		BLUEWATER BAY ASSESSMENT		317,900.00	68,518.76	.00	249,381.24
361101		INTEREST ON TIME DEPOSITS		.00	.00	.00 BEGINNING BALANCE POSTED FROM BUDGET SYSTEM	
10/01/17 12-1				.00			
TOTAL PERIOD 1				.00	.00		.00
TOTAL		INTEREST ON TIME DEPOSITS		.00	.00	.00	.00
386701		TRF FROM TAX COLL-EX FEES		.00	.00	.00 BEGINNING BALANCE POSTED FROM BUDGET SYSTEM	
10/01/17 12-1				.00			
TOTAL PERIOD 1				.00	.00		.00
TOTAL		TRF FROM TAX COLL-EX FEES		.00	.00	.00	.00
389901		BALANCES-CASH		.00	.00	.00 BEGINNING BALANCE POSTED FROM BUDGET SYSTEM	
10/01/17 12-1				23,695.00			
TOTAL PERIOD 1				23,695.00	.00		23,695.00

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

ORALOOSA COUNTY BOCC  
REVENUE AUDIT TRAIL

SUNGARD PENTAMATION, INC.  
DATE: 01/04/2018  
TIME: 11:54:32

SELECTION CRITERIA: revledgr.key\_orgn='1695R'  
ACCOUNTING PERIODS: 1/18 THRU 3/18

(INACTIVE ACCOUNTS INCLUDED)

ACCOUNT DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION	CUMULATIVE BALANCE
389901		BALANCES-CASH (cont'd)		23,695.00	.00		23,695.00
TOTAL							
TOTAL DEPARTMENT - BLUEWATER BAY REVENUE				341,595.00	68,518.76		273,076.24
TOTAL DEPARTMENT TOTL - BLUEWATER BAY REVEN				341,595.00	68,518.76		273,076.24
TOTAL FUND - M.S.B.U. FUND				341,595.00	68,518.76		273,076.24
TOTAL REPORT				341,595.00	68,518.76		273,076.24

SORTED BY: FUND, DEPARTMENT TOTL, DEPARTMENT, ACCOUNT, PERIOD

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SUNGARD PENTAMATION, INC.  
 DATE: 01/04/2018  
 TIME: 11:52:10

PAGE NUMBER: 1  
 AUDIT11

OKALOOSA COUNTY BOCC  
 EXPENDITURE TRANSACTION ANALYSIS

SELECTION CRITERIA: transact.yr='18' and transact.period='3' and transact.key\_orgn='1695'  
 ACCOUNTING PERIOD: 4/18

FUND - 113 - M.S.B.U. FUND  
 DEPARTMENT - 1695 - BLUEWATER BAY MSBU

ACCOUNT DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
531100	PS-CONSULTANT							
3 /18 12/21/17 21			V1802042	21700138	PROGRESSIVE MGMT	2,000.00	.00	BWB MSBU
3 /18 12/21/17 21			1802030	20500687	NICEVILLE INSURA	100.00	.00	BWB MSBU
TOTAL	PS-CONSULTANT					2,100.00	.00	
534607	CS-LAWN SERVICE							
3 /18 12/21/17 21			V1802042	21700138	PROGRESSIVE MGMT	125.00	.00	BWB MSBU
3 /18 12/21/17 21			1802043	21100059	PROPERTY INNOVAT	3,715.00	.00	2017 CHRISTMAS DECOR
TOTAL	CS-LAWN SERVICE					3,840.00	.00	
543003	UTILITIES-LIGHTING							
3 /18 12/21/17 21			1801945	001924	CHOCTAWHATCHEE E	1,636.35	.00	BWB MSBU
TOTAL	UTILITIES-LIGHTING					1,636.35	.00	
549005	COMMISSIONS-TAX COLLECTOR							
3 /18 12/11/17 24				000004	BENJAMIN F ANDER	473.50		11/11 TAX ACH
3 /18 12/28/17 24				000004	BENJAMIN F ANDER	543.17		111817 BLUEWATER ACH
TOTAL	COMMISSIONS-TAX COLLECTOR					1,016.67	.00	
563192	BWB WINGED FOOT SIDEWALK							
3 /18 12/05/17 11					4,672.00			BT-CA-18-14
TOTAL	BWB WINGED FOOT SIDEWALK				4,672.00		.00	
599010	RESERVE/CASH CARRYFORWARD							
3 /18 12/05/17 13					-4,672.00			BT-CA-18-14
TOTAL	RESERVE/CASH CARRYFORWARD				-4,672.00		.00	
TOTAL	BLUEWATER BAY MSBU					8,593.02	.00	
TOTAL	M.S.B.U. FUND					8,593.02	.00	
TOTAL	REPORT					8,593.02	.00	

OKALOOSA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

SUNGARD PENTAMATION, INC.  
DATE: 01/04/2018  
TIME: 11:49:54

SELECTION CRITERIA: expledgr.key\_orn='1695'  
ACCOUNTING PERIODS: 1/18 THRU 3/18

SORTED BY: FUND, DEPARTMENT TOTL, DEPARTMENT, ACCOUNT

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FUND - 113 - M.S.B.U. FUND  
DEPARTMENT - 1695 - BLUEWATER BAY MSBU

ACCOUNT DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
113-540-541-1695-1695									
531100			PS-CONSULTANT		.00	.00		.00 BEGINNING BALANCE	
10/01/17	11-1				24,420.00			POSTED FROM BUDGET SYSTEM	
10/26/17	21-1		V1800620	21700138	PROGRESSIVE MGMT	2,000.00		.00 MONTHLY FEE	
					24,420.00	2,000.00			22,420.00
11/16/17	21-2		1801204	20302554	FISHER BROWN BOT	2,165.06		.00 BLUEBAY02	
11/30/17	21-2		V1801466	21700138	PROGRESSIVE MGMT	2,000.00		.00 MONTHLY MAINT	
					.00	4,165.06			18,254.94
12/21/17	21-3		1802030	20500687	NICEVILLE INSURA	100.00		.00 BWB MSBU	
12/21/17	21-3		V1802042	21700138	PROGRESSIVE MGMT	2,000.00		.00 BWB MSBU	
					.00	2,100.00			16,154.94
TOTAL			PS-CONSULTANT		24,420.00	8,265.06			16,154.94
534607			CS-LAWN SERVICE		.00	.00		.00 BEGINNING BALANCE	
10/01/17	11-1				238,000.00			POSTED FROM BUDGET SYSTEM	
10/26/17	21-1		1800525	21800019	CHAD CHESSER	2,350.00		.00 BWB MSBU	
11/01/17	21-1		1800692	007935	BERRY'S WELL DRI	1,900.00		.00 BWB MSBU	
11/01/17	21-1		1800690	21001248	ROB CALLEY D/B/A	8,800.00		.00 BWB MSBU	
					238,000.00	13,050.00			224,950.00
11/08/17	21-2		1801007	21600187	BRIGHTVIEW LANDS	15,166.37		.00 OCT2017	
11/30/17	21-2		1801382	21600187	BRIGHTVIEW LANDS	227.10		.00 BWB MSEU	
11/30/17	21-2		1801382	21600187	BRIGHTVIEW LANDS	15,166.37		.00 EX MAINT	
					.00	30,559.84			194,390.16
12/21/17	21-3		V1802042	21700138	PROGRESSIVE MGMT	125.00		.00 BWB MSBU	
12/21/17	21-3		1802043	21100059	PROPERTY INNOVAT	3,715.00		.00 2017 CHRISTMAS DECOR	

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

SELECTION CRITERIA: expLedgr.key\_organ='1695'  
 ACCOUNTING PERIODS: 1/18 THRU 3/18

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FUND - 113 - M.S.B.U. FUND  
 DEPARTMENT - 1695 - BLUEWATER BAY MSBU

ACCOUNT DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION	CUMULATIVE BALANCE
534607		CS-LAWN SERVICE						
		TOTAL PERIOD 3			.00	3,840.00	.00	190,550.16
		TOTAL CS-LAWN SERVICE			238,000.00	47,449.84	.00	190,550.16
543003		UTILITIES-LIGHTING			.00	.00	.00	
		10/01/17 11-1			21,000.00			
		TOTAL PERIOD 1			21,000.00	.00	.00	21,000.00
		11/30/17 21-2	1801392	001924 CHOCTAWHATCHEE E		1,720.35	.00	
		TOTAL PERIOD 2			.00	1,720.35	.00	19,279.65
		12/21/17 21-3	1801945	001924 CHOCTAWHATCHEE E		1,636.35	.00	
		TOTAL PERIOD 3			.00	1,636.35	.00	17,643.30
		TOTAL UTILITIES-LIGHTING			21,000.00	3,356.70	.00	17,643.30
545010		INSURANCE-GEN LIABILITY			.00	.00	.00	
		10/01/17 11-1			3,400.00			
		TOTAL PERIOD 1			3,400.00	.00	.00	3,400.00
		TOTAL INSURANCE-GEN LIABILITY			3,400.00	.00	.00	3,400.00
545901		INSURANCE-COMMISS BONDS			.00	.00	.00	
		10/01/17 11-1			506.00			
		TOTAL PERIOD 1			506.00	.00	.00	506.00
		TOTAL INSURANCE-COMMISS BONDS			506.00	.00	.00	506.00
549004		COMMISSIONS-PROP APPRAISE			.00	.00	.00	

\* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

OKALOOSA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

SUNGARD PENTAMATION, INC.  
DATE: 01/04/2018  
TIME: 11:49:54

SELECTION CRITERIA: explegx.key orgn='1695'  
ACCOUNTING PERIODS: 1/18 THRU 3/18

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FUND - 113 - M.S.B.U. FUND  
DEPARTMENT - 1695 - BLUEWATER BAY MSBU

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION	CUMULATIVE BALANCE
549004	10/01/17	11-1	COMMISSIONS-PROP APPRAISE (cont'd)			4,833.00		POSTED FROM BUDGET SYSTEM	
	TOTAL PERIOD 1					4,833.00	.00		4,833.00
	11/30/17	21-2	V1801383	004028	MACK BUSBEE		1,072.51	.00 BWB MSBU	
	TOTAL PERIOD 2					.00	1,072.51		3,760.49
TOTAL			COMMISSIONS-PROP APPRAISE			4,833.00	1,072.51		3,760.49
549005	10/01/17	11-1	COMMISSIONS-TAX COLLECTOR			6,358.00	.00	.00 BEGINNING BALANCE	
	TOTAL PERIOD 1					6,358.00	.00	POSTED FROM BUDGET SYSTEM	6,358.00
	11/15/17	24-2	154621	000004	BENJAMIN F ANDER		45.97	NOV1	ACH
	11/27/17	24-2	154743	000004	BENJAMIN F ANDER		307.75	11/4 TX	ACH
	TOTAL PERIOD 2					.00	353.72		6,004.28
	12/11/17	24-3	155021	000004	BENJAMIN F ANDER		473.50	11/11 TAX	ACH
	12/28/17	24-3	155232	000004	BENJAMIN F ANDER		543.17	11/18/17 BLUEWATER	ACH
	TOTAL PERIOD 3					.00	1,016.67		4,987.61
TOTAL			COMMISSIONS-TAX COLLECTOR			6,358.00	1,370.39		4,987.61
549901	10/01/17	11-1	LEGAL ADVERTISING			200.00	.00	.00 BEGINNING BALANCE	
	TOTAL PERIOD 1					200.00	.00	POSTED FROM BUDGET SYSTEM	200.00
TOTAL			LEGAL ADVERTISING			200.00	.00		200.00
551001	10/01/17	11-1	OFFICE SUPPLIES			.00	.00	.00 BEGINNING BALANCE	
	TOTAL PERIOD 1					1,000.00	.00	POSTED FROM BUDGET SYSTEM	

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OKALOOSA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

SUNGARD PENTAMATION, INC.  
DATE: 01/04/2016  
TIME: 11:49:54

SELECTION CRITERIA: expLedgr.key orgn='1695'  
ACCOUNTING PERIODS: 1/18 THRU 3/18

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FUND - 113 - M.S.B.U. FUND  
DEPARTMENT - 1695 - BLUEWATER BAY MSBU

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE
551001										BALANCE
	TOTAL PERIOD 1					1,000.00	.00	.00		1,000.00
	11/30/17	21-2	V1801466	21700138	PROGRESSIVE MGMT		517.70	.00	MONTHLY MAINT	
	TOTAL PERIOD 2					.00	517.70	.00		482.30
	TOTAL					1,000.00	517.70	.00		482.30
	TOTAL PERIOD 1					.00	.00	.00	BEGINNING BALANCE	
	10/01/17	11-1				11,600.00	.00	.00	POSTED FROM BUDGET SYSTEM	11,600.00
	TOTAL PERIOD 1					11,600.00	.00	.00		11,600.00
	TOTAL					11,600.00	.00	.00		11,600.00
	TOTAL PERIOD 1					.00	.00	.00	BEGINNING BALANCE	
	12/05/17	11-3				4,672.00	.00	.00	POSTED FROM BUDGET SYSTEM	4,672.00
	TOTAL PERIOD 3					4,672.00	.00	.00		4,672.00
	TOTAL					4,672.00	.00	.00		4,672.00
	TOTAL PERIOD 1					.00	.00	.00	BEGINNING BALANCE	
	10/01/17	11-1				30,278.00	.00	.00	POSTED FROM BUDGET SYSTEM	30,278.00
	TOTAL PERIOD 1					30,278.00	.00	.00		30,278.00
	TOTAL PERIOD 1					-4,672.00	.00	.00	BT-CA-18-14	
	TOTAL PERIOD 3					-4,672.00	.00	.00		25,606.00
	TOTAL					25,606.00	.00	.00		25,606.00

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OKALOOSA COUNTY BOCC  
EXPENDITURE AUDIT TRAIL

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FUND - 113 - M.S.B.U. FUND  
DEPARTMENT - 1695 - BLUEWATER BAY MSBU

ACCOUNT DATE	T/C	ENCUMBRANC REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION	CUMULATIVE BALANCE
TOTAL DEPARTMENT - BLUEWATER BAY MSBU				341,595.00	62,032.20	.00	279,562.80
TOTAL DEPARTMENT TOTL - BLUEWATER BAY MSBU				341,595.00	62,032.20	.00	279,562.80
TOTAL FUND - M.S.B.U. FUND				341,595.00	62,032.20	.00	279,562.80
TOTAL REPORT				341,595.00	62,032.20	.00	279,562.80

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